



Part of the Greater Manchester Learning Trust
BELIEVE ACHIEVE SUCCEED
Parrs Wood High School Wilmslow Road East Didsbury Manchester M20 5PG
tel: 0161 446 8640 email: admin@pwhs.co.uk **Headteacher: Mark McElwee**

May 2017

Dear Parent /Carer

Thank you for returning the parental consent and information form for the **Normandy Trip (Wednesday 12th-Monday 17th July 2017)**.

Please can I remind you that the final payment of £160 needs to be paid by Friday 26th May. If your child is in receipt of free school meals than the final payment is £80.

I am writing to inform you that there will be a **pre-trip meeting which will take place in the Main Hall at Parrs Wood from 6:00-6:45pm on Thursday 22nd June.**

Can we again remind you to ensure that you have a current individual British passport for your child as well as a European Health Insurance Card. It usually takes three to four weeks for a passport to be issued, so please do not leave getting one to the last minute. The Health Cards also take up to two weeks to arrive. If your child does not hold a British passport could you let me know as a matter of urgency as we will need to apply for a special entry visa from the British Council.

The application form for the passport can be obtained from a post office. The application for the Health card can be done online. Please use the following website if you need to apply for a card:

<https://www.gov.uk/european-health-insurance-card>

I will also require the pupils to have their passport and health cards by **Thursday 22nd June** so that they can be photocopied and stored by school until the visit.

Please bring your child's passport and EHIC card along to the meeting in an envelope marked with your son or daughter's name clearly written on it.

For further information or enquiries please contact me on l.etchells@parrswood.manchester.sch.uk

I shall look forward to meeting you then.

Yours sincerely,

L Etchells
Trip Leader



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